

# Hagwilget Village Council-Health Services Department

## **Job Description: Home Maker - On call Casual**

### ***Job Summary:***

HVC Health Services is seeking for a caring compassionate individual who enjoys interacting with elders and assisting them with their daily living activities and maintaining a clean home environment for each client. Candidates must be warm and friendly, with a strong work ethic, a positive attitude and a genuine passion for providing our community seniors with high quality care and support. The successful candidate will be self motivated, well organized and able to work both independently and as part of a team. Proven experience in working with seniors, in either paid or voluntary capacity, is desirable for this role. The successful candidate will also be required to maintain accurate and updated records on each of the clients.

### ***Responsibilities & Duties:***

1. assist in meal preparation
2. basic housekeeping functions
3. work with team members to ensure safety of client at all times
4. accurately report to case manager and review any important changes in clients condition or issues of home setting that may need to be addressed by another department
5. to follow policies and procedures set in place by HVC

### ***Qualifications & Skills:***

- 3+ years work experience and/or Home Support Worker certification
- ability to lift up to 50 lbs
- exceptional interpersonal skills
- to maintain client confidentiality
- perform work independently or as a team member under the direction of supervisor
- experience in electronic charting is an asset
- to be a role model to families within our community
- valid class 5 drivers licence an asset; drivers abstract upon request
- subject to criminal record check
- knowledge of cultural aspects of gitxsan wet'suwet'en when dealing with community membership and maintain privacy and confidentiality of membership

*applications can be submitted to:* [healthdirector@hagwilget.com](mailto:healthdirector@hagwilget.com)

*closing date:* on-going applications accepted