

Hagwilget Village Council

POST-SECONDARY SPONSORSHIP APPLICATION CHECKLIST

STUDENT APPLICATION PACKAGE CHECKLIST FOR PSSSP FUNDING
 HFNG EDUCATION DIVISION FORM
 HVC_ED_1.5

Applications must include:

- Personal letter of intent indicating what you have been doing for the last 12 months Letter must include reference to your educational goals and how you plan to achieve these goals.
- Completed HVC PSE sponsorship application Form ED_1.1
- Proof of Status and Hagwilget VC Membership
- *Provide a copy of your status card, front and back. Please check your status card expiry date.
- Signed HFNG Release of Information Form ED_1.3
This form will allow HVC representatives to communicate directly with your institution.
- Signed HVC Declaration of Residency Form ED_1.6
- Official Transcripts**
New applicants: grade 12 or equivalent; continuing students: most recent post-secondary grades
- Copy of certificates, diplomas or degrees -if applicable
- Program Outline
Provide dates for each semester of your Program of Study and a description (not just title) of each course you will be taking.
- Approximate Fee Amounts
If your institution has not yet published costs for the new academic year, do not provide estimates; provide the currently published costs e.g., from the institution's website.
- Proof of Acceptance for your Program of Study
- Documentation for dependents claimed-if applicable
***Birth Certificate must be provided for every dependent.*

* HVC will allow 3 months for the replacement of an expired status card or to obtain a birth certificate. Failure to have all required documentation in your file after this period will result in a student's application being reviewed and may result in a suspension of sponsorship.

Deadline for Applications:

February 28th for continuing students and for new students starting in May or July
May 31th for new students starting in September

Funding requested for:

- Fall (Sept – Dec)** **Winter (Jan – April)** **Spring (May – June)** **Summer (July – August)**

Application received: _____ Date _____

Application package INCOMPLETE COMPLETE _____ Date

NOTE FOR POST-SECONDARY STUDENTS / APPLICANTS:

Successful applicants are required to provide the following before PSSSP funding can be released to the student or to the institution:

- Signed HVC Student Sponsorship Agreement Form ED_1.2
- Proof of Registration in your Program of Studies
- Signed Consent / Release of Information Form for the institution you are attending
- Direct Deposit form or blank cheque from your financial institution *in order to receive of living allowance.*