

# Hagwilget Village Council-Health Services Department

## **Job Description: Personal Care Aide - On call Casual**

### ***Job Summary:***

HVC Health Services is seeking for a caring compassionate individual who enjoys interacting with elders and assisting them with their daily living activities. Candidates must be warm and friendly, with a strong work ethic, a positive attitude and a genuine passion for providing our community seniors with high quality care & support. The successful candidate will be self motivated, well organized and able to work both independently and as part of a team. Proven experience in working with seniors, in either a paid or voluntary capacity, is desirable for this role

### ***Responsibilities & Duties:***

1. assist clients with personal care tasks such as washing, dressing, eating and toileting.
2. perform light housekeeping duties, such as dusting, vacuuming, and changing bed linens.
3. assist in safe lifting, transferring, repositioning and mobilizing clients
4. accompany clients to appointments
5. observe, monitor and record clients physical & emotional wellbeing, and promptly report any changes to senior staff
6. encourage clients to participate in social and recreational activities

### ***Qualifications & Skills:***

- High School graduate or equivalent; or certificate from accredited Home Support Worker or Personal Care Aide program.
- Certification of First Aid Level One and CPR (Cardiopulmonary Resuscitation) an asset
- Training in safe client handling and movement desirable Excellent interpersonal skills; ability to understand and follow policies and procedures of HVC
- Knowledge of electric charting is an asset
- Valid Class 5 Drivers licence is preferred; provide a driver abstract upon request
- Submit to Criminal Record Check
- Knowledge of cultural aspects of Gitksan and Wet'suwet'en when dealing with community membership and maintain privacy and confidentiality of membership

*applications can be submitted to:* [healthdirector@hagwilget.com](mailto:healthdirector@hagwilget.com)

*closing date:* on-going applications accepted